

POSITION: Activity Manager

LOCATION: YMCA Camp Benson
16355 Scenic Palisades Rd.
Mount Carroll, IL 61053

SALARY: \$210/week plus room and board

SUMMARY

Activity Managers facilitate safe, enjoyable and educationally based camp programs that are aligned with the purpose, mission and values of YMCA Camp Benson.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following but may vary depending upon the needs of the camp, the camp season and the employee's specific area of responsibility. Other duties within the position may be assigned.

Activity Manager

- Lives in a cabin with and lends leadership and guidance to a cabin group.
- Directly carries out leadership responsibilities to effectively plan and implement programs and oversee, instruct and guide campers involved in these programs.
- Implements and enforces health and safety rules, regulations and procedures in accordance with ACA regulation.
- Communicates supply and equipment needs/repairs to Program Director.
- Performs general housekeeping tasks and maintains program areas, equipment and buildings.
- Maintains and timely submits program reports as needed.
- Receives and carries out instructions.
- Performs special projects and other related duties as needed or assigned by the Leadership team.

Program specific duties include but are not limited to:

Aquatics

Maintains safe swimming conditions and constant surveillance of the pool area and river. Knows, understands, and consistently applies and enforces safety and aquatics rules, policies and guidelines.

Ropes

Facilitates the building of communication, cooperation and trust with each group through ropes activities such as High Ropes, Zip Line, Rock Climbing and Rappelling.

Fantasy Quest

Creating a fantasy world where campers interact in Live Action Role Playing scenarios. Helping campers grow in creativity, perseverance and problem solving.

Outdoor Wilderness and Living Skills

Exhibits rustic living skills including Dutch oven cooking, plant identification, animal tracking, and fire starting.

KNOWLEDGE, SKILLS AND ABILITIES

- General knowledge of all camp programs, facilities, and policies.
- Ability to read, write, talk, see and hear.
- Ability to plan and initiate age appropriate games and activities.
- Ability to teach and provide leadership.
- Ability to perform multiple tasks at one time.
- Ability to be creative and resourceful.
- Possesses a strong understanding of the YMCA and its purpose, mission and values. Demonstrates this understanding through behavior and actions that support the purpose, mission and values.

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT

Sufficient strength, agility and mobility to perform essential functions and to supervise and participate in program activities in a wide variety of indoor and outdoor locations (depending upon the programs). Ability to perform moderate physical activity that may include standing, walking, running, crouching, kneeling, bending, twisting and reaching. Ability to lift up to 50 lbs required for some programs.

The nature of the environment is one in which the employee may come in contact with outside weather conditions that may include hot/cold temperatures, rain, wind, insects, chemicals, blood borne pathogens, etc.